



APPLICATION FORM AND PROSPECTUS

BACHELOR OF EDUCATION SPECIAL EDUCATION (INTELLECTUAL DISABILITY)

**Recognized by SSEPD Department, Govt. of Odisha
Approved by Rehabilitation Council of India, New Delhi
Affiliated to Utkal University
(Two Academic Year Degree Course)**

ACADEMIC YEAR: 2025-2027

JEWELS INTERNATIONAL CHETANA COLLEGE OF SPECIAL EDUCATION

A/3, Institutional Area, Near Hotel Swosti Premium
PO - IMMT Campus, Bhubaneswar-751013
Phone: 0674-2301675, Fax: 0674-2300649
E-mail: chetanacollege@yahoo.co.in
Website: www.chetana-jewelsinternational.org

LAST DATE OF RECEIPT OF COMPLETED APPLICATION FORM - 30/06/2025

Price - Rs. 300.00

1.0 INTRODUCTION

The Jewels International (JI) Chetana College of Special Education, Bhubaneswar, has been established by Jewels International, Registered under Society Registration Act No. XXI, of 1860 in Odisha. The main objective of the College is to undertake Manpower Development, and provide service to persons with Intellectual Disability and other disabled persons. As a part of the Training Programmes, Chetana College offers two Academic year Teachers Training Course leading to Diploma in Education Special Education (Intellectual Disability & Developmental Disorder) and B. Ed.in Special Education (Intellectual Disability).

The course prepares the students to work as Special Educators in Special School for students with Intellectual Disability (ID), work as teacher in Inclusive Schools, in medical set up as professional, and also to work as teacher in general school in various level.

The JI Chetana College of Special Education, Bhubaneswar, has been recognized by Social Security & Empowerment of Persons with Disabilities (SSEPD) Department, Govt. of Odisha approved by the Rehabilitation Council of India, a Statutory Body under the Ministry of Social Justice and Empowerment, Govt. of India, New Delhi and Affiliated to Utkal University, Bhubaneswar.

2.0 OBJECTIVES

To prepare teachers who can perform the following after completion of the course: -

- To perceive the so called 'Disabled' as 'Differently Abled' and develop in them the confidence about their potentialities, abilities and usefulness to serve the society with a sense of freedom, self-respect and dignity.
- To develop professional competencies to educate persons with Intellectual Disability & Developmental Disorders.
- To know and understand various methods and approaches of organizing education of children with Intellectual Disability & Developmental Disorders under inclusive, integrated and special education set up.
- To understand the nature of children with Intellectual Disability & Developmental Disorders in the learning process.
- To develop competencies to deal with the academic and personal problems of the learners with Intellectual Disability & Developmental Disorders.
- To know and understand the various methods and techniques of evaluation and their applications.
- To develop competencies to organize various co-curricular and extracurricular activities.
- To know, understand and develop the ability to manage a Special School as well as general school.

3.0 ELIGIBILITY

The candidate must fulfill the eligibility conditions given below:

The candidate must have passed B. A / B.Sc./B. Com or an equivalent degree at graduate level with equivalent to Utkal University with a minimum of 50% of marks in aggregate in case of General candidates and 45% of marks in aggregate in case of SC, ST, PWDs, OBC and SEBC candidates.

3.1 No age bar for this programme.

3.2 Caste Certificate

In case of SC, ST and OBC / SEBC candidates, the Caste Certificate should be issued by the concerned Tahasildar / Additional Tahasildar. The Caste Certificate shall be considered by virtue of birth only not by marriage or adoption.

- 3.3 The candidates are required to submit PWD Certificate issued in their favour in the prescribed form by Medical Board countersigned by CDMO concerned. (Reservation under PWD category is for candidates with mild disability in one lower/upper limb only).

4.0 DURATION

The B.Ed. Special Education (ID) Programme shall be of two-year duration covering two consecutive academic Session

5.0 SEATS

There shall be 30 seats available for the Course.

- 5.1 SC & ST: 16% of the seats for the SC and 23% for ST. In case of non-availability of candidates in one of these categories, seats will be filled up from the candidates of the General Category. (SC-5 seats, ST-6 seats)
- 5.2 Orthopedically Handicapped: 5% of the total number of seats will be reserved for Orthopedically Handicapped candidates. In case of non-availability, the seats will be filled up from the general category. (2 seat)
- 5.3 OBC/SEBC: 11% of the seats will be reserved for OBC/SEBC candidates. In case of non-availability of candidates, seats will be filled up from the candidates of the General Category (3 seats).
- 5.4 50% of the seats will be reserved for general candidates. (15 Seats)
- 5.5 In-Service: 15% of the seats are reserved for In-Service candidates. Two seats from SC/ ST quota and two seats from General quota. In case of non-availability of SC/ ST and General category, the seats will be filled up from OBC/SEBC category.
- 5.6 Untrained In-service Teachers working in Special School for ID, registered under RPWD Act, 2016 are eligible to be considered under In-service quota. He/ she must have completed at least one year of continuous service by the date of submission of Application Form.

6.0 SELECTION

The selection will be made as per Career marking.

DETAILS OF CAREER MARKING OUT OF 120

Board/ Council / University Certificates	Maximum Mark
Graduation	100
RCI recognized Diploma/Degree level Courses/ B.A in Education (H), Psychology (H)	20
Total	120

Note:

- i) In case of a tie between two or more applicants (i) honours marks in the relevant subject or (ii) +3 Degree aggregate marks will be considered in that order for breaking the tie.

7.0 COUNSELLING SESSION FOR STUDENT AND PARENTS:

In accordance with the admission guidelines for the B.Ed. Special Education program, it is mandatory for both the prospective student and their parents/ guardians to attend a counselling session before the admission process is finalized on specified date mentioned by the College. This session aims to provide essential information regarding the course structure, career opportunities, and the support system available throughout the duration of the program. It also serves as an opportunity to discuss any concerns or queries related to the course, ensuring that both the student and parents are well-informed and aligned with the expectations of the program.

The counselling session will be conducted at the College premises on a scheduled date, and attendance is compulsory for the completion of the admission process.

Please ensure that you attend the counselling session before the admission date to proceed with your application towards admission formalities.

8.0 JOINING AND SUBMISSION OF CERTIFICATES

This is a full-time course of two academic year; the candidates admitted to the Course can't pursue any other course. Selected candidates should join the course by the stipulated date after attending Counselling session.

At the time of joining the course, the selected candidate will deposit their original certificates for verification which will be released after 3 months from the date of admission. If necessary, he/she may take the certificates by submitting the certificate deposit receipt along with application in case of emergency only.

The prescribed application form and prospectus may be obtained from office of the JI Chetana College of Special Education, Bhubaneswar or download the application from

college website <http://www.chetana-jewelsinternational.org>. The cost of application form is Rs. 300/- (Rupees Three Hundred only). Please remit the amount by Cash/ any form of upi with Account Name: Jewels International Chetana College of Special Education, Canara Bank, BHU BSE Branch, Account No. 24282010002046, IFSC code: CNRB0002887.

8.1 IMPORTANT DATES

i) Date of Submission of completed Application Form	:	30.06.2025
ii) Date of Counselling	:	08.07.2025
iii) Publication of Merit List	:	10.07.2025
iv) Date of Admission (for selected candidates)	:	18.07.2025
v) Date of Admission (for wait listed candidates)	:	23.07.2025
vi) Commencement of Classes	:	01.08.2025
vii) Date of Original Certificate Return	:	18.10.2025

9.0 FEES & OTHER DEPOSITS

1. University Registration Fees	Rs. 200.00
2. Sports Fees (1 st Year & 2 nd Year)	Rs. 200.00
3. Social Service Fees (1 st Year & 2 nd Year)	Rs. 40.00
4. University CDC Fees (1 st Year & 2 nd Year)	Rs. 20.00
5. Seminar Fees (1 st Year & 2 nd Year)	Rs. 1000.00
6. Cultural Fees (1 st Year & 2 nd Year)	Rs. 1000.00
7. Tuition Fee (1 st Year & 2 nd Year)	Rs. 1, 13,000.00
8. Examination Fees	-----
(Actual fee will be paid by the student as per the University Notification)	
9. Educational Tour	-----
(Actual fee will be paid by the student as per the College Notification)	

TOTAL **Rs. 1, 15,460.00**

10. Hostel Seat Rent & Mess Establishment Charges **Rs. 6,000.00**

(For the Candidates who opt for the Hostel) along with application & DD in favour of "Jewels International Chetana College of Special Education" payable at Bhubaneswar

11. Uniform and Identity Card

(Actual cost will be paid by the **student** at the time of Admission)

Note

- The Candidate once admitted in the course will not be allowed to leave the course under any circumstances. If the candidate still desires to leave the course by any reason, the total fee of Rs.1, 15,460.00 will be forfeited. If there is any outstanding amount from the total fees, the candidate will be required to pay the same before leaving the course.
- **Original Certificates** deposited will not be released before **18.10.2025** and students are advised to keep sufficient number of photo copies before submission of original certificates to the office during admission.

- In-Service candidates will submit (i) Appointment Letter, (ii) Salary Certificate, (iii) Continuing Attendance Sheet, (iv) RPWD Act Registration Certificate, and (v) Relieve Order.
- Please remit the Fees in shape of **online/ NEFT/ RTGS/ upi** in the name of “**Jewels International Chetana College of Special Education**” Bhubaneswar, with **Account No. 24282010002046, BHU BSE Branch, Canara Bank, Bhubaneswar**. IFSC Code: **CNRB0002887**. In case of online payment, produce the **Transaction/ Reference number** during Admission along with above required documents.

10.0 HOSTEL ACCOMMODATION

Hostel accommodation to outstation candidates will be provided subject to availability on first come first served basis. Boarding charges will have to be borne by the trainees.

The Hostellers shall deposit Hostel Seat Rent and Mess Establishment charges in the shape of **online/ NEFT/ RTGS/ upi** in the name of **Chetana College of Special Education Bhubaneswar**, with **Account No. 24282010000660, BHU BSE Branch, Canara Bank, Bhubaneswar**. IFSC Code: **CNRB0002887**.

The Hostellers have to obey the rules & Regulation framed by the College Authority otherwise He/ she may be penalized or debarred from the Hostel without any prior notice.

11.0 CONTENTS OF THE COURSE

The B.Ed. Special Education (ID) will consist of 2 years of 2000 Marks. The examination will be held Semester pattern. Different components of the programme in theory and practical courses are given below:

Semester-I

Course	Course title	Credits	Weightage/ Marks
A1	Human Growth & Development	4	100
A2	Contemporary India and Education	4	100
B7	Introduction to Sensory Disabilities	2	50
B8	Introduction to Neuro Developmental Disabilities	2	50
B9	Introduction to Locomotor & Multiple Disabilities	2	50
C12	Assessment and Identification of Needs	4	100
E1	Practical: Cross disability and inclusion	2	50
	Total	20	500

Semester-II

Course	Course title	Credits	Weightage/ Marks
A3	Learning, Teaching and Assessment	4	100
A4	Pedagogy of Teaching Science/Mathematics/Social Sciences	4	100
A5	Pedagogy of Teaching Odia/Hindi/English	4	100
B6	Inclusive Education	2	50
C13	Curriculum Designing, Adaptation and Evaluation	4	100
E2	Practical: IEP and Teaching	2	50
	Total	20	500

Semester-III

Course	Course title	Credits	Weightage/ Marks
C14	Educational Intervention and Teaching Strategies	4	100
C15	Technology and Disability	4	100
C16	Psycho Social and Family Issues	2	50
D17	Reading and Reflecting on Texts (EPC)	2	50
D18	Drama and Art in Education (EPC)	2	50
E2	Practical: IEP & Inclusive Teaching	4	100
F1	Internship: Special School	4	100
	Total	22	550

Semester-IV

Course	Course title	Credits	Weightage/ Marks
B10	Guidance & Counselling/Early Childhood Care and Education/Applied Behaviour Analysis/Community Based Rehabilitation/Application of ICT in Classroom/Gender & Disability	2	50
B11	Management of Learning Disability/ Vocational Rehabilitation & Transition to Job Placement	2	50
D19	Basic Research & Basic Statistic (EPC)	2	50
E1	Practical: Cross Disability and Inclusion	4	100
F2	Internship: Special School Cross Disability	4	100
F3	Internship: Inclusive school	4	100
	Total	18	450

12.0 EXAMINATION

The examination of the Bachelor of Education Special Education (Intellectual Disability) will be held in the month of December and June of every annual year. Semester pattern examination should be followed by university. The final result of the course will be declared after the successful completion of the year by Utkal University's rules and regulation.

13.0 MINIMUM FOR PASS MARK

The minimum pass mark is 50% in each theory and practical paper.

14.0 AWARD OF DIVISION TO SUCCESSFUL CANDIDATES

The following percentages of Marks will award the candidate to secure Division: -

50% or above but less than 59%	:	2 nd Division
60% or above less than 69%	:	1 st Division
70% and above	:	1 st Division with Distinction

15.0 AWARD OF DEGREE

The University shall award the Degree "Bachelor of Education Special Education (Intellectual Disability)" to the successful candidates

16.0 TRANSITORY REGULATIONS

Candidates not appearing at the examinations or failing in them shall take the examinations subsequently according to the syllabus / regulations/As per University norms.

17.0 DISCIPLINE

The candidates admitted should abide with discipline within the prescribed administrative regulations and also avail the hostel accommodation as provided. The candidates are expected to maintain decorum, decency and discipline throughout their pursuance of the course with the staff, faculty, co-students and other supporting staff. The hostellers should follow the prescribed rules and regulations. Any infringement of violence shall result in removal of the student from the hostel for the period as decided by the management of the institute.

Sexual Harassment/ Ragging are a crime prohibited under law. Anyone found indulging in the unethical act of ragging would be isolated/ punished by management and law enforcing authorities as the case may be.



Application No. JICCSE/B.Ed.SE.....

JEWELS INTERNATIONAL
CHETANA COLLEGE OF SPECIAL EDUCATION, BHUBANESWAR
A/3, Institutional Area, Near Hotel Swosti Premium
PO - IMMT Campus, Bhubaneswar-751013

Application Form for Admission into
Bachelor of Education Special Education
(Intellectual Disability)
SESSION 2025-2027

Affix recent
Passport size
photograph of
candidate duly
signed by him/ her
across it

The filled in application form should be submitted on or before **30/06/2025**.

The last date for sale of application form is **30/06/2025**.

Application should be filled by candidate own hand writing.

* Marked information is mandatory

***1. Name of the Candidate** (In full block letters as given in High School Certificate):

***2. Father's Name** (In full block letters as given in High School Certificate):

***3. Mother's Name** (In full block letters as given in High School Certificate):

***4. Date of Birth**

D	D

M	M

Y	E	A	R

***5. Complete Postal Address** (in block letters)

Permanent Address

PIN:

PIN:

*Phone/ Mobile:

Phone/ Mobile:

*E-mail:

E-mail:

***Adhar No.**

6. Nationality:

Indian

Foreign

Gender:

M	F
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Category:

SC	ST	PH	OBC/SEBC	GEN
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***Caste:**

7. STATE to which the candidate belongs:

8. Annual income of self/parent/guardian:

9. Details of Qualification:

Exam passed	Name of the School/ College	Year of Passing	University Board	Class Division	Subject Taken	Aggregate % of Marks	Medium of instruction
X/SSC Equivalent							
ISC/Sr. Sec/Intermediate 10+2 Equivalent							
Graduation/ Master/ B.Tech							
RCI recognized Diploma/ Degree level Courses if any							

10. Languages Known

Speak

Read

Write

1.

2.

3.

11. Do You Need Hostel Accommodation: Yes / No

12. The following documents have been attached with the application (Please tick mark)

- a) Attested copy of Proof of date of birth (10th Certificate)
- b) Attested copy of certificate and mark sheets of Graduation.

- c) Attested copy of Certificate & Mark sheet of RCI recognized Diploma/Degree level examination
- d) Proof for SC/ST/OBC/SEBC/PWD Certificate.
- e) In-Service candidates will attach attested copies of
 - (i) Appointment Letter, (ii) Salary Certificate, (iii) RPWD Act Registration Certificate.

ENDORSEMENT BY FORWARDING AUTHORITY

(In case of In-Service candidates only)

Certified that Mr. / Mrs. / Ms. _____ is working in our organisation as _____ from _____ to _____. The application for admission to the training programme leading to Bachelor of Education Special Education (Intellectual Disability) is forwarded.

Place:

Date:

**Signature of the Forwarding Authority
with Stamp of the Institution**

DECLARATION

I hereby declare that the information given above is true and correct to the best of my knowledge and belief. I further declare that I shall abide by the rules and regulations of the College. I am aware that my admission will be cancelled in case the details furnished by me are proved to be wrong.

Date:

Place:

Signature of the Applicant



JI CHETANA COLLEGE OF SPECIAL EDUCATION
A/3, Institutional Area, Near Hotel Swosti Premium
PO - IMMT Campus, Bhubaneswar-751013.

ACKNOWLEDGEMENT RECEIPT

Received Application from

S/o, D/o, W/o.....

for admission to B.Ed. Special Education (ID) for the academic session 2025-27.

Date:

Signature of the HoD / Office Assistant

Place: